
COUNTY MANAGER

MISSION

The mission of the County Manager's Office is to provide overall management and coordination of all county operations and to effectively and efficiently implement all Board of County Commissioners' policies and directives.

PROGRAM DESCRIPTION

The County Manager's Office identifies, recommends and monitors financial, capital, human and strategic resources to meet current and future needs of Durham County. This office ensures that budgeted service levels are provided to Durham County residents satisfactory and timely.

As chief executive officer, the County Manager is mandated by the laws of North Carolina to direct and supervise all county offices, departments, boards, commissions and agencies under the general control and direction of the Board of County Commissioners.

The Manager's Office is open to the public during the hours of 8:30 a.m. to 5:00 p. m each weekday excluding holidays. The office is located in the Durham County Government Administrative Complex. The public may request and receive information from this office.

2002-03 ACCOMPLISHMENTS

- AAA Bond Rating Reaffirmed by Moody's and Standard & Poor's.
- Received AA-Bond Rating for Triangle Wastewater Treatment Plant Bonds.
- Increased the County's Undesignated Fund Balance by \$542,182.
- Issued and implemented spending reduction plan in response to the Governor's freeze on reimbursements.
- Successfully lobbied the General Assembly for an additional one-half cent sales tax for replaced revenues taken during the State's budget crisis.
- Negotiated the American Tobacco Deal Points.
- Employed architects for the Animal Shelter and Senior Center.
- Completed renovation and expansion of the Homeless Shelter.
- Added current events and a web calendar displaying all relevant county-related board and

committee meetings as well as other enhancements on the County web site.

- Initiated the development of a Cultural Master Plan.
- Adopted Inter local Agreement with the City of Durham on tax billings and collections.
- Successfully managed the Joint Information Center during the December ice storm.
- Coordinated with local media to publicize service enhancements and new programs by county departments.
- Implemented and managed the Travel Reduction Program in accordance with the Commute Trip Reduction Ordinance.

2003-04 OBJECTIVES

- Monitor State legislative issues in the areas of mental health reform as well as budget and financial issues.
- Finalize and implement a joint use Capital Improvement Plan with the City of Durham and Durham Public Schools for consideration and evaluation of future projects.
- Implement the Impact Fee Ordinance.
- Finalize programming for the new Courthouse.
- Develop and implement a Commissioner orientation program.
- Manage the 2003 Bond Referendum successfully.
- Develop a Memorandum of Understanding for FY 2004 with the Durham Public Schools.
- Complete development agreement for the American Tobacco Project.
- Develop Communication Strategy for Durham County Government.